

PARK RIDGE RECREATION AND PARK DISTRICT

Board of Park Commissioners
Maine Park Leisure Center, 2701 Sibley Avenue

REGULAR BOARD MEETING MINUTES

Thursday, February 18, 2010
7:30 p.m.

COMMISSIONERS

PHYSICALLY PRESENT: Jim O'Brien, President
Rick Biagi
Richard Brandt
David Herman
Mary Wynn Ryan
Stephen Vile

COMMISSIONERS ABSENT: Marty Maloney

STAFF PRESENT: Ray Ochromowicz, Executive Director
Christine Berman, Superintendent of Finance
Bill Neumann, Superintendent of Dev. & Operations
Lori Lovell Knouse, Superintendent of Recreation
Kathie Hahn, Manager of Marketing & Public Relations
Maryanne Lucarz, Administrative Assistant

OTHERS PRESENT: Thomas G. Hoffman, Park District Attorney
See Sign-in Sheet

President O'Brien called the Regular Board Meeting of the Board of Park Commissioners to order at 7:31 p.m. Assistant Lucarz took roll call.

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

None.

APPROVAL OF MINUTES

President O'Brien moved the Board approve the following minutes:

- A. Regular Board Meeting – Thursday, January 21, 2010

The motion was seconded by Commissioner Biagi and passed by a voice vote. Motion carried.

REPORTS OF PARK OFFICIALS

President Report

No report.

Attorney Report

No report.

Executive Director Report

Executive Director Ochromowicz announced that Coordinator Malak and his wife had a baby boy.

Satisfaction Guarantee Policy

Executive Director Ochromowicz reviewed the policy. After some discussion on the policy promotion and procedures, President O'Brien moved to approve the Satisfaction Guarantee policy as presented. The motion seconded by Commissioner Ryan and passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Ryan, Vile, O'Brien. Absent: Maloney. Nays: None.

President O'Brien called for the Reports of Committees.

REPORTS OF COMMITTEES

Finance Committee

Commissioner Biagi moved to approve for payment Vouchers in the total amount of \$433,724.34. The motion was seconded by President O'Brien and was passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Ryan, Vile, O'Brien. Absent: Maloney. Nays: None.

Monthly Reports by Funds

Some discussion ensued on investments.

Written Finance Report

No discussion.

President O'Brien called for the report from the Recreation Committee.

Recreation Committee

Written Recreation Report

Commissioner Vile reviewed the Community Center statistics. After some discussion on sign boards, Executive Director Ochromowicz said the Park Ridge Parks Foundation would like to work on purchasing new sign boards on behalf of the District. Some discussion ensued on marketing plans, Community Center statistics, Senior Center membership marketing and the secret shopper program. Commissioner Biagi asked if Community Center staff has been notified about the party admission procedures. Superintendent Knouse said all staff has been trained and updated.

President O'Brien called for the report from the Buildings and Grounds Committee.

Buildings and Grounds Committee

Written Development & Operations Report

No discussion.

President O'Brien called for the report from the Policy and Procedures Committee.

Policy and Procedures Committee

Environmental Impact Task Force Meeting Update

Commissioner Herman said the Task Force is looking to organize a joint environmental task force to include both School Districts and the City. A presentation was given to School District 64 and they are looking to attend Task Force meetings in the future and a presentation will be given to School District 207 on March 2. Commissioner Herman said the Task Force members discussed placing links on the School District websites and sponsorship possibilities.

Approval of Environmental Impact Task Force Member

After some discussion, Commissioner Herman moved to approve Bruce Rosen to serve as a member of the Environmental Impact Task Force. The motion was seconded by Commissioner Biagi and passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Ryan, Vile, O'Brien. Absent: Maloney. Nays: None.

Commissioner Brandt said he would like to know the progress from the Policy and Procedures Committee on the policy for Maine Park. Commissioner Herman said there has been no progress since the last meeting.

President O'Brien called for the report from the Personnel Committee.

Personnel Committee

No report.

President O'Brien called for the report from the Intergovernmental Committee.

Intergovernmental Committee

No report.

COMMUNICATIONS AND CORRESPONDENCE

None.

NEW BUSINESS

Commissioner Herman asked if the District does a tax return. Superintendent Berman said the District is not required to complete a tax return, but an audit is conducted. Some discussion ensued on the Affiliate's role on tax returns.

ADJOURNMENT

At 8:15 p.m., President O'Brien moved to adjourn the Regular Board Meeting of the Board of Park Commissioners. The motion was seconded by Commissioner Biagi and passed by a voice vote. Motion carried.

The Regular Board Meeting was adjourned at 8:15p.m.

Respectfully Submitted,



Marty Maloney
Secretary

Recorded By: Maryanne Lucarz, Administrative Assistant