

PARK RIDGE RECREATION AND PARK DISTRICT

Board of Park Commissioners
Maine Park Leisure Center, 2701 Sibley Avenue

REGULAR BOARD MEETING MINUTES

Thursday, May 20, 2010
7:30 p.m.

COMMISSIONERS

PHYSICALLY PRESENT: Rick Biagi
Richard Brandt
David Herman
Marty Maloney (7:37 p.m.)
Mary Wynn Ryan
Stephen Vile

COMMISSIONERS ABSENT: Jim O'Brien, President

STAFF PRESENT: Ray Ochromowicz, Executive Director
Christine Berman, Superintendent of Business & Finance
Lori Lovell Knouse, Superintendent of Recreation (7:32 p.m.)
Terry Wolf, Superintendent of Buildings and Grounds
Maryanne Lucarz, Administrative Assistant

OTHERS PRESENT: Thomas G. Hoffman, Park District Attorney (7:33 p.m.)
See Sign-in Sheet

Commissioner Biagi called the Regular Board Meeting of the Board of Park Commissioners to order at 7:30 p.m. Assistant Lucarz took roll call.

APPROVAL OF MINUTES

Commissioner Biagi moved the Board approve the following minutes:

A. Regular and Annual Board Meeting – Thursday, April 15, 2010

The motion was seconded by Commissioner Ryan and passed by a voice vote. Motion carried.

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

None.

REPORTS OF PARK OFFICIALS

President Report

Commissioner Biagi welcomed Superintendent Wolf.

Attorney Report

No report.

Executive Director Report

Executive Director Ochromowicz introduced Superintendent Wolf to the Commissioners; invited all Commissioners to the Rainbow Hospice "Promise of Park Ridge" kick-off event at Amphora in Uptown Park Ridge from 5-10pm on Friday, May 21 and noted that the River Racers Swim Team of Des Plaines will be merging with the former affiliate swim club and this merge was reviewed by staff and Commissioner Maloney.

Commissioner Biagi called for the Reports of Committees.

REPORTS OF COMMITTEES

Finance Committee

Commissioner Herman moved to approve for payment Vouchers in the total amount of \$446,976.69. The motion was seconded by Commissioner Biagi and was passed by a roll call vote. Motion carried.
Ayes: Biagi, Brandt, Herman, Maloney, Ryan, Vile. Nays: None. Absent: O'Brien

Monthly Reports by Funds

Commissioner Herman asked if there were any questions. No questions were asked.

Written Finance Report

Superintendent Berman said the 2009 Final Audit is on the agenda tonight for approval and she met with another company in regards to investments and is hoping to come back to the Board in June with an agreement.

Approval of the 2009 Final Audit

Commissioner Herman moved to approve and accept the audited 2009 Comprehensive Annual Financial Report of the Park Ridge Recreation and Park District as presented. Commissioner Biagi seconded the motion. Commissioner Herman reviewed areas of the report. The motion was passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Maloney, Ryan, Vile. Nays: None. Absent: O'Brien

Commissioner Biagi called for the report from the Recreation Committee.

Recreation Committee

Written Recreation Report

Commissioner Maloney asked for any report highlights. Superintendent Knouse asked if there were any questions. Commissioner Herman asked about the decrease in Community Center memberships. Some discussion ensued.

Approval of the River Racers Swim Team Affiliate

Commissioner Maloney moved to grant the River Racers Swim Team conditional status for one year as an Affiliate of the Park Ridge Recreation and Park District, subject to its compliance with the Park District Affiliate Guidelines now existing or as hereafter amended. Commissioner Herman seconded the motion. Commissioner Maloney reviewed procedures for a new affiliate and some discussion ensued. The motion was passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Maloney, Ryan, Vile. Nays: None. Absent: O'Brien

Duralite Lightweight Folding Tables Bid Summary

Commissioner Maloney moved to approve Krueger International, Inc. as the lowest responsible bidder for the purchase of Eighty-Five (85) Duralite Lightweight Folding Tables in the amount of \$17,491.30. Commissioner Biagi seconded the motion. After some discussion, Commissioner Biagi withdrew is second and Commissioner Maloney withdrew the motion. Commissioner Maloney moved to approve Krueger International, Inc. as the lowest responsible bidder for the purchase of hundred and one (101) Duralite Lightweight Folding Tables in the amount of \$20,783.78. The motion was seconded by Commissioner Maloney and passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Maloney, Ryan, Vile. Nays: None. Absent: O'Brien

Commissioner Biagi called for the report from the Buildings and Grounds Committee.

Buildings and Grounds Committee

Written Development & Operations Report

Commissioner Vile mentioned that the Northeast Park fencing project is underway. He then welcomed Superintendent Wolf and asked for any comments. Superintendent Wolf said there are a lot of nice parks in Park Ridge which are well attended and he is looking forward to working with everyone.

Commissioner Biagi called for the report from the Policy and Procedures Committee.

Policy and Procedures Committee

Commissioner Ryan briefly noted that she has looked at the District's policy and procedures and had a meeting with Executive Director Ochromowicz to review the issues.

Environmental Impact Task Force Meeting Update

Commissioner Herman said the Task Force discussed the use of recycle bins at special events; staff will investigate information on a bee colony study; and the Task Force has a new member from Maine South.

Commissioner Biagi called for the report from the Personnel Committee.

Personnel Committee

Commissioner Brandt reviewed the job of the personnel committee and asked for a list of job descriptions in order to do a monthly review. Executive Director Ochromowicz said the job descriptions manual will be provided.

Commissioner Biagi called for the report from the Intergovernmental Committee.

Intergovernmental Committee

Commissioner Biagi said the City is moving forward with their flood plan. Commissioner Maloney expressed his concerns on this issue. Executive Director Ochromowicz said last October the City gave a presentation to the Park Board for consideration to use Northwest Park and he had the opportunity to meet with City officials today on this issue. The City is likely to go to referendum for the funding to do this project and they are looking for an intergovernmental agreement with the Park District to move forward with a design and authority to construct it if the referendum passes or if they obtain funding from another source. Executive Director Ochromowicz said he would like the City to design it first and then the District will decide if the design works. After reviewing the park today, he believes this project would be a detrimental impact on the function and quality and perhaps the aesthetics of the park. He will continue to assess the project and will present further analysis at the next meeting. Some discussion ensued on design, costs and field usage.

COMMUNICATIONS AND CORRESPONDENCE

Commissioner Ryan said a letter was received from the Maine South Mother's Club thanking the Park District for the raffle prize donation. Commissioner Biagi said all Commissioners received a nice letter recognizing the Oakton staff and figure skaters.

NEW BUSINESS

None.

CLOSED MEETING

At 8:23 p.m., Commissioner Biagi moved to adjourn to Closed Meeting for the purpose to consider the performance and compensation of an employee of the District 2(c)(1). We will reconvene to the Regular Board Meeting to take action, if any, on matters discussed in Closed Session. The motion was seconded by Commissioner Herman and passed by a roll call vote. Motion carried.

Ayes: Biagi, Brandt, Herman, Maloney, Ryan, Vile. Nays: None. Absent: O'Brien

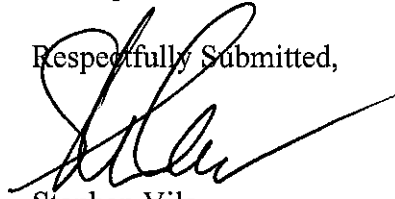
At 9:04 p.m., the Regular Board Meeting was reconvened.

ADJOURNMENT

At 9:05 p.m., Commissioner Biagi moved to adjourn the Regular Board Meeting of the Board of Park Commissioners. The motion was seconded by Commissioner Maloney and passed by a voice vote. Motion carried.

The Regular Board Meeting was adjourned at 9:05 p.m.

Respectfully Submitted,



Stephen Vile
Secretary

Recorded By: Maryanne Lucarz, Administrative Assistant